

JA Connect Quick Start Guide For Educators and Volunteers

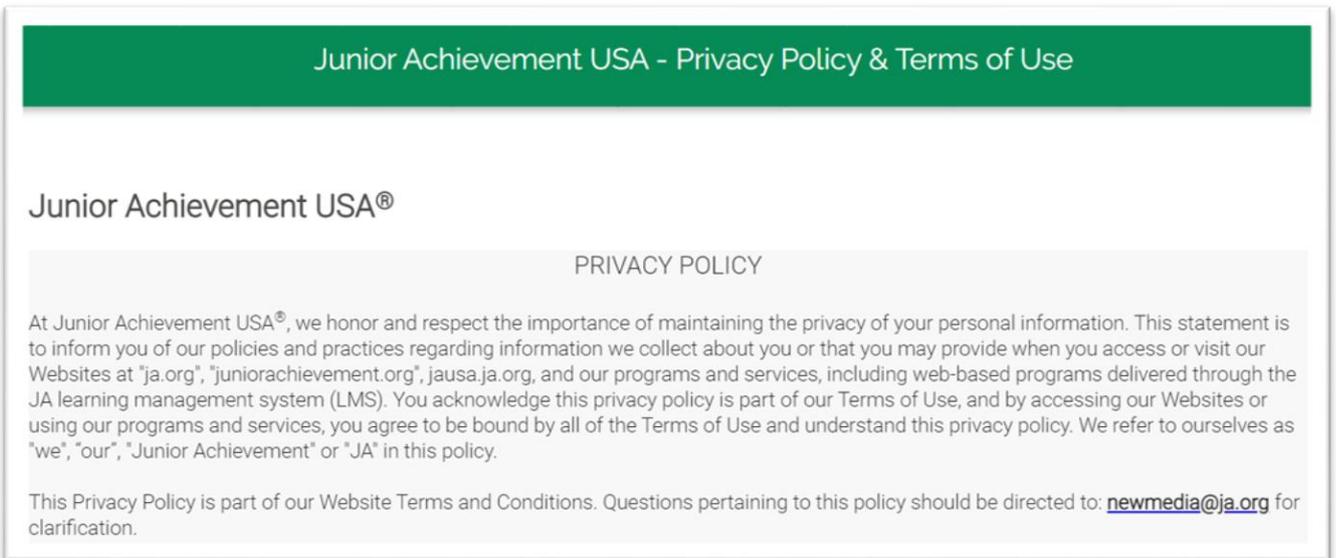


This guide will help you login and access JA Connect, the Junior Achievement learning platform. Let's get started!

1. Open your Web browser (latest version of Mozilla Firefox, Google Chrome, or Apple Safari recommended) and go to <https://learn.ja.org>.
2. Your email address will be your username, and you will receive a system email from JA System Access to set your own password if you are new to this system. If you do not receive this email, or if you need to reset your password, select the Forgot Password link from the lower right side of the login screen.

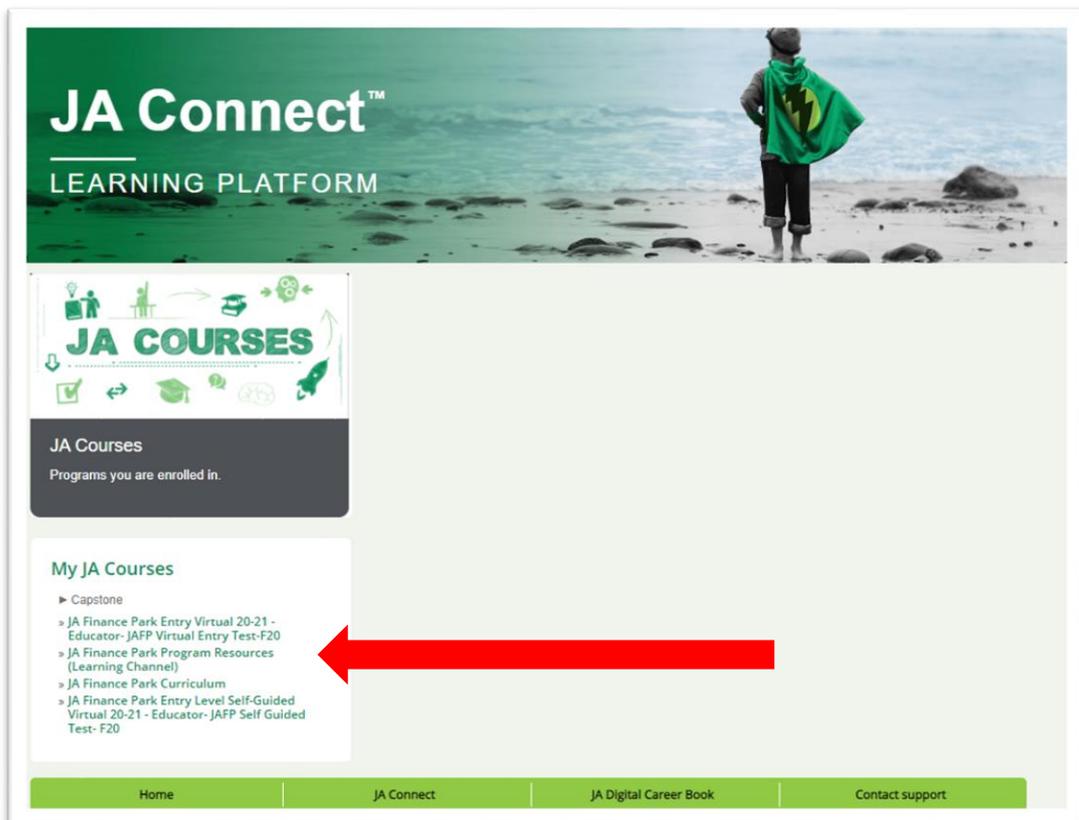
A screenshot of the JA Connect login page. The page has a light gray background. At the top center, the word "LOGIN" is displayed in a large, bold, black font. Below it, there are two input fields: "User Name" and "Password". The "User Name" field contains the text "User Name". The "Password" field contains the text "Password" and has a small eye icon to its right. Below the "User Name" field, there is a checkbox labeled "Remember me". To the right of the "Password" field, there is a link labeled "Forgot Password" in green text. At the bottom left, there is a green button with the text "LOGIN" in white.

- The first time you log in, you will be asked to review the Junior Achievement Terms of Use and Privacy Policy. Scroll down and check the box at the bottom of the screen to agree and select Continue.



The screenshot shows the top of a web page with a green header containing the text "Junior Achievement USA - Privacy Policy & Terms of Use". Below the header, the text "Junior Achievement USA®" is displayed. A grey box contains the heading "PRIVACY POLICY" followed by a paragraph of text explaining the policy. At the bottom of the grey box, it states that the policy is part of the Website Terms and Conditions and provides the email address newmedia@ja.org for questions.

- You will then be directed to the JA Connect Learning Platform home page. From the home page, you can access the JA program by selecting on the link in the **JA Courses** section. Select the class name to view the program homepage and access content.



The screenshot shows the JA Connect Learning Platform home page. At the top is a banner with the text "JA Connect™ LEARNING PLATFORM" and a background image of a person in a green cape on a beach. Below the banner is a "JA COURSES" section with various icons. Underneath is a "JA Courses" section with the subtext "Programs you are enrolled in." Below that is a "My JA Courses" section containing a list of course links. A red arrow points to the first link in the list: "JA Finance Park Entry Virtual 20-21 - Educator- JAFP Virtual Entry Test-F20". At the bottom of the page is a green navigation bar with links for "Home", "JA Connect", "JA Digital Career Book", and "Contact support".

You should see a link for each class you're teaching. These will be named "Program name 21-22 - School/Teacher#/Volunteer" or "JA Finance Park Advanced 21-22 - School/Teacher#/JA Finance Park."

5. Once in the course, you will see the following:

The screenshot shows a course interface for 'JA Finance Park Advanced 21-22 - DEMO/JA Finance Park Advanced'. The top navigation bar includes 'PATH', 'PEOPLE', 'SHARE', and 'ACTIVITY' icons, along with a '0%' progress indicator. The sidebar menu on the left lists various resources, with 'Teacher Guide: All Foundation Sessions' highlighted in green. The main content area displays the title 'Teacher Guide: All Foundation Sessions' and a note: 'Note: PC and Mac users need to use Adobe Acrobat Reader to view this PDF file. This file will expire on 8/15/22.' Below the note is a large image with a play button icon and the text 'Teacher Guide'.

6. To access materials, click on the session on the left to expand it, click on the material you want, and then click the play button in the middle of the image to access it.
7. If you are downloading a document, a second window will open with the document visible. Select the arrow in the upper right corner to download.

The screenshot shows a PDF document viewer displaying a 'Teacher Guide' page. The page features the 'Junior Achievement' logo and 'JA Finance Park' text. The content includes a flowchart with various icons representing financial concepts like a smartphone, a dollar sign, a car, a calculator, a brain, a pie chart, a magnifying glass, a hand pointing, and a cloud. The text 'Teacher Guide' is visible at the bottom of the page. In the top right corner of the viewer, a download icon (a downward arrow) is circled in red.